Title and Primary Focus Area (PFA): ZC SCRI Program Administration Support – (Program wide application)

Project Director: Dr. Charlie Rush (Texas AgriLife Research - Amarillo).

Location: Amarillo

Need: Administration of the ZC SCRI is an extremely time consuming responsibility and currently Dr. Rush is spending approximately 40% of his time on program administrative requirements. This is over and above his research responsibilities to the SCRI and other research programs. Dr. Rush has recruited secretarial support from Patty Garrett, and support for website development and maintenance from Donnie Parrack, and funding for these was not written into the original budget. Furthermore there are administrative expenses with the annual meeting, travel, and communication contracts that need to be covered.

Objective: Provide optimal administrative support for the ZC SCRI and guarantee that all Federal program obligations and administrative requirements be met in a timely manner.

Research Approach: N/A

Expected Outcome: Administrative competence that meets all Federal and program requirements, accomplished with minimal intrusion on time and effort of cooperating scientists and members of the Advisory Board.

Amount requested: $25,000